



Poquoson City Public Schools
500 City Hall Avenue
Poquoson, Virginia 23662
(757) 868-3055

**REQUEST FOR PROPOSAL
FOR SOLAR POWER SERVICES
VIRGINIA PUBLIC PRIVATE EDUCATION AND INFRASTRUCTURE ACT ("PPEA")**

- RFP #:** SBO-21-004
- Title:** Solar Power Services
- Issue Date:** April 21, 2021
- Due Date:** June 7, 2021, no later than 2:00 p.m. local time at the School Board Office, Attention: Steve Pappas, 500 City Hall Avenue, Suite 219, Poquoson, Virginia 23662
- Pre-Proposal Conference:** A MANDATORY pre-proposal meeting will be held at 2:00 p.m. on April 29, 2021 in the Poquoson High School Forum, located at 51 Odd Road, Poquoson, Virginia 23662
- Submit:** One (1) Original (clearly marked as such) and Five (5) Copies
FAX OR EMAIL SUBMISSIONS ARE NOT ALLOWED
- Inquiries:** Questions pertaining to this project should be directed to Steve Pappas, Executive Director of Operations, in writing via email at steve.pappas@poquoson.k12.va.us no later than 12:00 p.m. on May 13, 2021

Poquoson City Public Schools (PCPS) does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1, or against any Offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by law relating to discrimination in employment.

In compliance with this Request for Proposal and subject to all the conditions thereof, the undersigned offers to furnish the goods/services requested and certifies that he/she has read, understands, and agrees to all terms, conditions and requirements of this RFP and is authorized to contract on behalf of the firm named below.

My signature on this solicited proposal constitutes certification that I or my designated representative have inspected the job site and am aware of the conditions under which the work must be accomplished. Claims, as a result of failure to inspect the job site, will not be considered by PCPS. By my signature on this solicited proposal, I certify that this firm/individual is properly licensed for providing the goods/services specified.

The Undersigned certifies that they are the only person(s) interested in said Project and that it is made without connection with other persons submitting a proposal on the same scope of services; that the proposal is made without collusion, fraud, or reservation; that no official or employee of the Owner is directly or indirectly interested in said proposal, or any portion thereof.

PROPRIETARY INFORMATION YES () NO ()

Trade secrets or proprietary information is hereby submitted and identified. Reasons for protection and exclusion from the Virginia Freedom of Information Act (2.1-340 et seq.) are set forth below. (Additional sheet may be added if necessary.)

Offerors/proposers should indicate on the Cover Sheet the portions of their proposal that are proprietary. Please list the page numbers and the reason(s). **Do not mark the whole proposal proprietary. If Proprietary Information is stated, Offerors/proposers shall submit One (1) Original and One (1) Redacted copy (removing any proprietary data of material).** Clearly identify on the Cover Sheet the “Original” and “Redacted” copy as “*Redacted Copy of Original Proposal*” RFP# SBO-21-004.

This form must be signed in ink and all signatures must be original.		
Company Name:	_____	
Street Address:	_____	
City, State, Zip:	_____	
Telephone:	_____	
Fax:	_____	
Email Address:	_____	
	<input type="checkbox"/> Individual <input type="checkbox"/> Partnership	
Check One:	<input type="checkbox"/> Corporation, State in which Incorporated _____	
Federal Tax ID:	_____	
Federal Social Security No. (Sole Proprietor):	_____	
	<input type="checkbox"/> Minority Owned <input type="checkbox"/> Women Owned	
Business Classification (check all that apply):	<input type="checkbox"/> Small Business	
Print Name:	_____	
Title:	_____	
Signature:	_____	
Date:	_____	
ACKNOWLEDGE RECEIPT OF ADDENDUM:		
Number _____	Dated _____	Initial _____
Number _____	Dated _____	Initial _____
Number _____	Dated _____	Initial _____
Number _____	Dated _____	Initial _____

*SCC Requirement per the Virginia Public Procurement Act, VPPA:

§ 2.2-4311.2. Compliance with state law; foreign and domestic businesses authorized to transact business in the Commonwealth.

A. All public bodies shall include in every written contract a provision that a contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 or as otherwise required by law.

B. Pursuant to competitive sealed bidding or competitive negotiation, all public bodies shall include in the solicitation a provision that requires a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 to include in its bid or proposal the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized.

C. Any bidder or offeror described in subsection B that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by the Director of the Department of General Services or his designee or by the chief executive of a local governing body.

D. Any business entity described in subsection A that enters into a contract with a public body pursuant to this chapter shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the term of the contract.

E. A public body may void any contract with a business entity if the business entity fails to remain in compliance with the provisions of this section.

***Virginia State Corporation Commission (“SCC”) registration information: The undersigned Offeror:**

is a corporation or other business entity with the following SCC identification number:

_____ **-OR-**

is not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust **-OR-**

is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the Offeror in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from bidder’s out-of-state location) **-OR-**

is an out-of-state business entity that is including with this bid an opinion of legal counsel which accurately and completely discloses the undersigned Offeror’s current contacts with Virginia and describes why those contacts do not constitute the transaction of business in Virginia within the meaning of § 13.1-757 or other similar provisions in Titles 13.1 or 50 of the Code of Virginia.

****NOTE**>>** Check the following box if you have not completed any of the foregoing options but currently have pending before the SCC an application for authority to transact business in the Commonwealth of Virginia and wish to be considered for a waiver to allow you to submit the SCC identification number after the due date for proposals (the Commonwealth reserves the right to determine in its sole discretion whether to allow such waiver):

SUBMIT ALL PAGES OF COVER SHEET

I. COMPETITION INTENDED

It is Poquoson City Public Schools' (PCPS) intent that this Request for Proposal (RFP) to establish a contract for Solar Power Purchase Agreement Services allows competition. It shall be the Offeror's/proposer's responsibility to advise the Executive Director of Operations in writing if any language, requirement, specification, etc. or any combination thereof, inadvertently restricts or limits the requirements stated in the RFP to a single source. The Executive Director of Operations must receive such notification not later than seven (7) days prior to the date set for acceptance of proposals.

II. PURPOSE

The Public-Private Education Facilities and Infrastructure Act of 2002 (the "PPEA") grants PCPS the authority to create public-private partnerships for the development of a qualifying project. PCPS's PPEA guidelines, adopted by the Poquoson City School Board on January 19, 2021, are available on the PCPS website at <https://www.poquoson.k12.va.us/Page/10320>.

The purpose of this RFP is to solicit sealed conceptual proposals for a qualifying Project under the PPEA to establish a contract for a Solar Power Purchase Agreement for Poquoson City Public Schools. The services will include financial design (FD), Building-Ownership-Operations-Management (BOOM), and Engineering-Procurement-Construction (EPC) for one or more solar photovoltaic systems on PCPS facilities.

III. BACKGROUND

Poquoson City Public Schools (PCPS) is located on the Virginia Peninsula, in the Hampton Roads metropolitan area and serves approximately 2,110 students. PCPS currently has one primary school for grades K-2, one elementary school for grades 3-5, one middle school for grades 6-8 and one high school for grades 9-12. The middle school is currently undergoing a modernization project that will be completed in approximately December 2022.

On March 18, 2013, Governor Bob McDonnell signed into law, power purchase agreement (PPA) legislation, directing the State Corporation Commission (SCC) to conduct a solar and wind PPA pilot program in Dominion Power service territory. Pursuant to the terms of this pilot program, a third-party financier owns the solar equipment, while the customer purchases renewable energy at a fixed rate.

The legislation includes the following qualifying project limitations:

- Applies to customers in territories served by Dominion Energy
- Only applies to solar and wind energy
- Project size minimum of 50 kW
- Maximum of 1 MW (tax-exempt entities are exempt from any minimum)
- Total cap of 50 MW on PPAs as a sub-cap of the overall 1% net-metering cap (about 30% of the 1%)

The intent of this RFP is to solicit the services of a qualified Solar PPA provider for Poquoson City Public Schools.

IV. STATEMENT OF NEEDS

PCPS will consider proposals submitted in conformance with the requirements of this RFP and the PPEA Guidelines. PCPS intends to enter into a Comprehensive Agreement with the successful proposer that will include specific contract provisions, including, but not limited to, those set forth herein. The Project is further defined as follows:

1. Conduct investigations as needed to confirm sizing and potential solar PV projects on PCPS properties. Proposal can include all of the following potential facilities or a subset thereof:
 - a. Poquoson Primary School, 19 Odd Road, Poquoson, Virginia 23662
 - b. Poquoson Elementary School, 1033 Poquoson Avenue, Poquoson, Virginia 23662
 - c. Poquoson Middle School, 985 Poquoson Avenue, Poquoson, Virginia 23662
 - d. Poquoson High School, 51 Odd Road, Poquoson, Virginia 23662
2. Provide comprehensive financial design (FD) services for PCPS, to include design of Solar Power Purchase Agreement. The goal of the RFP is to identify the Offeror who will enable the most cost effective energy production over the entire PPA term of 25 years. **Capital funds are not available for the Project**, and PCPS will only purchase the solar generated electricity under a Power Purchase Agreement.
3. Provide complete Building-Ownership-Operations-Management (BOOM) and Engineering-Procurement-Construction (EPC) services for 25 years for each PCPS site included in the proposal, including, but not limited to, engineering, designing, authoring and preparing design, financing, and contract documents for the work, including but not limited to the installation of solar PV arrays at the proposed locations. The Offeror will design the array using the space available at each facility to provide the optimal amount of solar generation available.
4. Provide proposals concerning electrical generation outputs and draft solar power purchase agreement for the site(s). Proposals shall include options for the purchase and pricing for electrical costs savings.
5. Provide roof load engineering calculations and design for roof mounted panels.
6. Needed roof repairs, coatings, coverings or replacements should be included in the proposal and financed by the energy savings.
7. Provide construction administration services to oversee the construction for all work indicated in the contract documents including, but not limited to, submittal of all plans, budgets and schedules and attendance at required project meetings during construction, review and approval of shop drawings, response to construction “requests for information” and preparation of clarification responses where required.
8. Construct the approved facility (ies) based upon specific design approval by PCPS and all other code and regulatory authorities having jurisdiction. Complete all necessary interconnection agreements for each site between the PCPS and utility system.
9. Provide all material, labor, equipment, supervision, management and administration for accomplishment of the design and construction of solar facilities as approved and authorized by PCPS and code/regulatory authorities having jurisdiction.
10. Provide all required services for the testing and balancing, maintenance and performance guarantees for the solar photovoltaic array system.
11. Assist with communications and public relations services to foster public awareness and education about the solar PV projects.

V. MANDATORY PRE-PROPOSAL CONFERENCE

A mandatory pre-proposal conference will be held on April 29, 2021 beginning at 2:00 p.m. in the Poquoson High School Forum, located at 51 Odd Road, Poquoson, Virginia 23662. The purpose of this conference is to allow potential proposers an opportunity to present questions and obtain clarification relative to any facet of this solicitation. Due to the importance of all proposers having a clear understanding of the scope of the work and requirements for this solicitation, attendance at this conference will be a prerequisite for submitting a proposal. Proposals will only be accepted from those proposers who are represented at this pre-proposal conference. Attendance at the conference will be evidenced by the representative's signature on the attendance roster. No one will be admitted after 2:10 p.m. Proposer representatives should bring a copy of this RFP to the conference. Any changes resulting from this conference will be issued in a written addendum to this RFP.

V. PROPOSAL SUBMISSION

Proposals should be as thorough and detailed as possible so that PCPS may properly evaluate an Offeror's ability to provide the required goods/services. Proposals shall be submitted in conformance with the requirements of this RFP and the PPEA Guidelines and signed by an authorized representative of the proposer. Proposals must contain the following:

1. Methodology/Specific Plan: Provide a description of methodology of the Offeror's design and management processes incorporating an understanding of the goals and criteria of this Project and how the Offeror intends to meet those goals and criteria. Provide a specific plan for providing the services including:
 - a. Preliminary Project schedule with milestones for design, permitting, material delivery, installation, commissioning, operation, and Project closeout.
 - b. Preliminary system description, performance and warranties.
 - c. Preliminary equipment selection, layout and mounting mechanisms.
 - d. Specifications for equipment procurement and installation.
 - e. Integration of solar PV systems with other power sources.
 - f. Electrical grid interconnection requirements.
 - g. Controls, monitors and instrumentation.
 - h. System performance monitoring and verification.
 - i. Guidance on how to assist PCPS with any needed roof structural certifications, warranties, repairs, and structural engineer certification for each roof with a proposed solar array.
 - j. Discussion of allowances specified for removing and re-installing solar panels for roof repairs on any roof where the warranty period is less than 25 years.
 - k. Ownership of the solar renewable energy certificates (SRECs) can either be retained by Poquoson City Public Schools or sold by the Offeror to reduce the price per kWh paid by PCPS.
 - l. Financing proposal including turnkey (design/build) PV systems to include price per kWh for 25 years without an annual escalator. If an annual escalator is included in the proposal, this escalation factor should be specified and remain fixed for the contract term. The financing proposal should include an early purchase option(s).

- m. The financing proposal must include a net benefit calculation showing the benefits of the service agreement for each year of the agreement. Costs must include the cost of the service agreement plus any and all allowances. Costs should be expressed in total dollars and costs per kWh of the aggregated output from the proposed solar arrays. Benefits must include the projected avoided kWh costs, projected fuel and other electric rider avoided costs and projected avoided peak demand savings where applicable. Responses should be submitted in Excel format to allow for data validation and include the following information:
 - i. Annual benefits must use the most recent 12 months average cost of electricity, fuel, riders and cost per peak KW charges. Electricity data is included as Attachment E (NOTE: PCPS has included in the RFP invoices for the last 24 months to capture energy usage when school was in full operation with all students).
 - ii. Use an identified percentage (%) cost escalation over the 25 years for Dominion's electricity rate.
 - iii. Annual panel degradation should be identified as a percentage (%).
 - iv. Use a de-rate factor of 0.83 on PV-Watts to calculate system kWh output.
 - n. Demonstrate ability to expeditiously register the system capacity under the Dominion Solar PPA Program with the State Corporation Commission or other program should legislation change the Dominion Solar PPA Program.
2. Experience: A written narrative statement to include:
- a. Experience in providing the services described herein.
 - b. Provide the names, qualifications, degrees, certifications, such as NABCEP PV Installation Professional, experience and licenses of key employees, consultants, and sub-consultants to be assigned to the Project. Provide the length (time and number of projects) of relationship the Offeror has with the proposed employees, consultants and sub-consultants.
 - c. Resumes of staff to be assigned to the Project.
 - d. Provide at least four references, one of which should be K-12, for which work of a similar nature to that described herein was performed within the past three years. The reference should include the name, title, address, phone number and email for the person on the owner's team most familiar with the details of the project being referenced.
3. A schedule of implementation milestones should be included in the implementation plan. All work necessary for the completion of the Project shall be in accordance with the applicable provisions of the City of Poquoson, Virginia State Department of Education, and the Virginia Uniform Statewide Building Code, latest edition, including all subsequent modifications and supplements, and the ADA.
4. Complete and sign the RFP cover sheet and addenda acknowledgements, if any.
5. Complete Attachments A, B, C, and D.
6. Include other relevant information the Offeror deems necessary that is pertinent to this RFP, but not required by it.

VI. INSTRUCTIONS FOR PROPOSAL PREPARATION

A. General Requirements

1. Proposers shall submit one (1) original (clearly marked as such) and five (5) copies of proposals to the School Board Office as indicated. No other distribution of the proposal shall be made by the Owner.
2. Proposals shall be signed by an authorized representative of the Offeror. All information requested must be submitted. Failure to submit all information requested may result in PCPS requiring prompt submission of missing information and/or giving a lower evaluation of the proposal. Proposals which are substantially incomplete or lack key information may be rejected by PCPS.
3. Proposals should be prepared simply and economically in the order/format required herein providing a straightforward, concise description of qualifications and capabilities to satisfy requirements of the RFP. Emphasis should be on completeness and clarity of content. Each copy of the proposal shall be GBC Bond or in a Binder and contained in a single volume where practicable. All documents submitted with the proposal should be contained in that single volume.
4. Sealed proposals must be submitted to the Poquoson City Public Schools School Board Office, no later than **2:00 p.m. local prevailing time on June 7, 2021. Responses received after this time will not be considered.**
5. It is the responsibility of each firm to deliver its Proposal to the School Board Office prior to the time set for receipt, regardless of what medium is used to deliver it, whether by mail or otherwise. No Proposal shall be considered if it arrives after the time set for receipt.

Hand deliver or mail directly to:

Poquoson City Public Schools
Attention: Steve Pappas, Executive Director of Operations
500 City Hall Avenue, Suite 219
Poquoson, Virginia 23662

6. PCPS will not be liable for any costs incurred in the preparation and presentation of the proposal.
7. Ownership of all data, material and documentation originated and prepared for PCPS pursuant to the RFP shall belong exclusively to PCPS and be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by a proposer shall not be subject to public disclosure under the Virginia Freedom of Information Act. However, to prevent disclosure the proposer must invoke the protections of Section 2.2-4342F of the Code of Virginia, in writing, either before or at the time the data or other material is submitted. The written request must specifically identify the data or other materials to be protected and state the reasons why protection is necessary. The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information. The classification of an entire proposal document, line item prices and/or total proposal prices as proprietary or trade secrets is not acceptable, and may result in rejection of the proposal.

VII. EVALUATION CRITERIA

The following criteria will be used in the evaluation and rating of proposals:

1. Demonstrated ability to comprehensively perform all services detailed in this RFP, including monitoring and servicing for the life of the systems. **(30%)**
2. Offeror's/proposer's approach/methodology employed in performing solar PPA services. **(25%)**
3. Overall qualifications and capacity of the firm to perform the services required. Experience and qualifications of the proposed personnel assigned to provide the services, to include experience administering similar agreements and partnering organizations. **(30%)**
4. Proposed schedule for performing services indicating the ability to meet required deadlines and geographic location of principal business office and any partnering organizations. **(15%)**

After the date and time established for receipt of proposals by PCPS, any contact in regard to the proposal initiated by any Offeror/proposer with any School official, other than the Executive Director of Operations, is expressly prohibited. Any unauthorized contact may be deemed grounds for disqualification of any Offeror/proposer from further review. Questions regarding this Request for Proposal are to be directed to Steve Pappas via email at steve.pappas@poquoson.k12.va.us **no later than 12:00 p.m. on May 13, 2021**. All questions that are pertinent to the Project will be answered in the form of an addendum posted to eVA as well as the PCPS website: <https://www.poquoson.k12.va.us>.

Oral Presentation: Offerors/proposers who submit a proposal in response to this RFP may be required to give an oral presentation of their proposal to PCPS, if necessary. This provides an opportunity for the Offeror/proposer to clarify or elaborate on the proposal. This is a fact finding and explanation session only and does not include negotiation. The School Division will schedule the time and location of this presentation. Oral presentations are an option of the Division and may or may not be conducted.

Proposals will be evaluated by representatives of Poquoson City Public Schools. Selection shall be made of the Offeror(s)/proposer(s) deemed to be most fully qualified and best suited among those submitting proposals, on the basis of the Evaluation Criteria listed above. Negotiations shall be conducted with the selected offeror(s)/proposers and an award shall be made to the offeror(s)/proposer(s) that has made the best proposal. Should PCPS determine in writing and in its sole discretion that only one Offeror/proposer is fully qualified, or that one Offeror/proposer is clearly more highly qualified and suitable than the others under consideration, a contract may be negotiated and awarded to that Offeror/proposer. The award document will be a contract (Comprehensive Agreement) incorporating by reference all the requirements, terms and conditions of this RFP and the Contractor's proposal as negotiated.

PCPS may cancel this Request for Proposal or reject any or all proposals at any time prior to an award, and is not required to furnish a statement of the reason why a particular proposal was not deemed to be the most advantageous. (Section 2.2-4359D, Code of Virginia).

The Notice of Award shall be posted on the bulletin board for public notices at the School Board Office and PCPS website: <https://www.poquoson.k12.va.us>.

VIII. INTERPRETATIONS AND ADDENDA

No oral explanation in regard to the meaning of the Contract Documents will be made, and no oral instructions will be given before the award of the work. Discrepancies, omissions or doubts as to the meaning of the Contract Documents shall be communicated in writing to PCPS for interpretation. Offerors/proposers should act promptly and allow sufficient time for a reply to reach them before the submission of their Proposal. Any interpretation made will be in the form of an addendum to the Contract Documents, which will be posted on the PCPS website: <https://www.poquoson.k12.va.us>. Offeror/proposer shall acknowledge receipt on the Proposal Cover Sheet.

IX. AWARD OF CONTRACT

PCPS shall select two or more Offerors/proposers deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors set forth in this Request for Proposal. Negotiations shall then be conducted with each of the Offerors/proposers so selected. The Offeror/proposer shall state any exception to any liability provisions contained in this Request for Proposal in writing at the beginning of negotiations, and such exceptions shall be considered during negotiation. Price shall be considered, but will not be the sole or primary determining factor. After negotiations have been conducted with each Offeror/proposer so selected, PCPS shall select the Offeror/proposer which, in its opinion, has made the best proposal and provides the best value, and shall award the contract to that Offeror/proposer.

The Offeror/proposer shall inform himself in full of the conditions relating to the performance of the contract. Failure to do so shall not relieve the successful Offeror/proposer of his obligations to provide services, materials, and reports or other services necessary to carry out the provisions of this Request for Proposal.

X. GENERAL TERMS AND CONDITIONS

- A. Applicable Laws and Courts: This solicitation and any resulting contract shall be governed in all respects by the laws of the Commonwealth of Virginia, including, but not limited to, the Code of Virginia, Virginia Public Procurement Act (VPPA), and any litigation with respect thereto shall be brought to the personal jurisdiction of, and venue in, the General District or Circuit Court of Poquoson City, Virginia. The Contractor shall comply with all applicable federal, state and local laws and regulations, and be legally authorized to do business in the Commonwealth of Virginia.
- B. Anti-Discrimination: By submitting its proposal, Offeror certifies to the Owner that the Contractor will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Act of 1975, as amended, and § 2.2-4311 of the Virginia Public Procurement Act (VPPA), which provides:

In every contract over \$10,000, the provisions of 1. below apply:

1. During the performance of this contract, the Contractor agrees as follows:
 - a. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability,

status as a service disabled veteran or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor;

- b. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause;
- c. The Contractor will state that the Contractor is an equal opportunity employer in all solicitations or advertisements for employees placed by or on behalf of the Contractor to perform under the Contract Documents. All notices, advertisements, and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section;
- d. The Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations and advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace.

For the purposes of this subsection, a "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to the Contractor in accordance with this subsection, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract; and,

- e. The Contractor will include the provisions of the foregoing subparagraphs in every subcontract or purchase order exceeding \$10,000 issued by Contractor in order to fulfill its obligations, so that the provisions will be binding upon each subcontractor or vendor.
2. In accordance with § 2.2-4343.1 of the Code of Virginia, Owner shall not (i) discriminate against a faith-based organization as defined in Code of Virginia § 2.2-4343.1(B) on the basis of the organization's religious character or (ii) impose conditions that (a) restrict the religious character of the faith-based organization, except as provided in subsection F of § 2.2-4343.1 of the Code of Virginia, or (b) impair, diminish, or discourage the exercise of religious freedom by the recipients of such goods, services, or disbursements.

- C. Ethics in Public Contracting: By submitting their proposals, offerors certify that their proposals are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other offeror, supplier, manufacturer or subcontractor in connection with their proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.
- D. Conflict of Interest: The Offeror certifies by signing the bid/proposal submitted in response to this solicitation that no conflict of interest exists between the Offeror and the School Board that interferes with fair competition and no conflicts exist between the Offeror and any other person or organization that constitutes a conflict of interest with respect to the contract and the School Board.

- E. Immigration Reform and Control Act of 1986: By submitting its proposal, the Offeror certifies that it does not and will not during the performance of this contract violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens.
- F. Debarment Status: By submitting their proposals, offerors certify that they are not currently debarred by the Commonwealth of Virginia or any government entity from submitting proposals on contracts for the type of goods and/or services covered by this solicitation, nor are they an agent of any person or entity that is currently so debarred.
- G. Antitrust: By entering into a contract, the Contractor conveys, sells, assigns, and transfers to PCPS all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by PCPS under said contract.
- H. Clarification of Terms/Addenda: If any prospective offeror has questions about the specifications or other solicitation documents, the prospective offeror should contact the contract officer whose name appears on the face of the solicitation no later than seven (7) working days before the due date. Any revisions to the solicitation will be made only by addendum issued by the contract officer and posted on the public posting board in the School Board Office. It is the offerors' sole responsibility to ensure they have obtained any and all addenda prior to submittal of their offers. (§ 2.2-4316, Code of Virginia).
- I. Tax Exemption: PCPS, as a political subdivision of the Commonwealth of Virginia, is exempt from any Federal excise tax and Virginia sales and use tax. The price bid must be net, exclusive of taxes. Tax exemption certificates will be furnished if requested by the Bidder/Offeror.
- J. Invoices: The Contractor shall bill for negotiated services at the contract price. The Contractor should invoice PCPS within 30 days after completion of the work and its acceptance by PCPS. Invoices shall be submitted by the Contractor directly to the payment address shown on the purchase order/contract. Invoices must show the contract number and/or purchase order number; location work covered, and work order number of the job being billed, date and name and job title of employee for each segment of work being invoiced.

If, in verifying the Contractor's invoices, it is found that PCPS is being overcharged, PCPS will notify the Contractor of the error and, unless the Contractor disputes the rejection of the overcharge for payment, the Contractor shall issue PCPS a corrected invoice. Disputed charges shall be handled in accordance with Paragraph V of the General Terms and Conditions.

If, in auditing the Contractor's paid invoices, it is found that the Contractor has overcharged PCPS, the Contractor shall promptly be notified by PCPS. The Contractor shall pay PCPS the amount of the overcharge or credit PCPS on the next invoice for the overcharge, reflecting the credit on the invoice and referencing the original work order and invoice. If a credit balance remains after the expiration or termination of the contract, the Contractor shall pay the amount of the credit balance within 30 days following the end of the contract.

- K. Payment: Payment terms shall be Net 30 days unless otherwise stated by the offeror on this solicitation. The payment terms stated herein must appear on the vendor's invoice. Failure to

comply with this requirement may result in the invoice being returned to the vendor for correction. Late payment charges shall not exceed the allowable rate specified by the Virginia Prompt Payment Act (1% per month). (§ 2.2-4352, Code of Virginia)

- L. Availability of Funds: It is understood and agreed between the parties herein that PCPS shall be bound hereunder only to the extent of the funds available or which may hereafter become available “subject to appropriation” by the School Board and local governing body for the purpose of this agreement.
- M. Precedence of Terms: Paragraphs A-K of these General Terms and Conditions shall apply in all instances. In the event of a conflict between any of the other General Terms and Conditions and any Special Terms and Conditions, the Special Terms and Conditions shall apply.
- N. Identification of Proposal Envelope: The signed bid/proposal and requested copies should be returned in a separate envelope or package, sealed and identified with the following information:

Addressed as Indicated on Page 1

RFP Number

Title

Proposal Due Date and Time

Vendor Name and Complete Mailing Address (Return Address)

If a bid/proposal is not addressed with the information as shown above, the Bidder/Offeror takes the risk that the envelope may be inadvertently opened and the information compromised, which may cause the bid/proposal to be disqualified. Bids/Proposals may be hand delivered to the designated location in the office issuing the solicitation. No other correspondence or other proposals should be placed in the envelope.

- O. Late Proposals: To be considered for selection, proposals must be received by the School Board office by the designated date and hour, as determined by the clock in the School Board office reception area. Proposals received in the School Board office after date and hour designated are automatically non-responsive and will not be considered. PCPS is not responsible for delays in the delivery of mail by the U.S. Postal Service, private courier, or the Inter-Departmental Mail System. It is the sole responsibility of the offeror to ensure that its proposal reaches the School Board office by the designated date and hour. If the School Board office is closed for business at the time scheduled for the receipt of proposals, the proposals will be accepted on the next business day of the School Division, at the originally scheduled hour.
- P. Qualification of Offerors: PCPS may make such reasonable investigations as deemed proper and necessary to determine the ability of the offeror to perform the services/furnish the goods and the offeror shall furnish to PCPS all such information and data for this purpose as may be requested. PCPS reserves the right to conduct any test/inspection it may deem advisable to assure goods and services conform to the specifications. PCPS reserves the right to inspect offeror’s physical facilities prior to award to satisfy questions regarding the offeror’s capabilities. PCPS further reserves the right to reject any proposal if the evidence submitted by, or investigations of, such offeror fails to satisfy PCPS that such offeror is properly qualified to carry out the obligations of the contract and to provide the services and/or furnish the goods contemplated therein.

- Q. Additional Information: PCPS reserves the right to ask any offeror to submit information missing from its proposal, to clarify its proposal, and to submit additional information which PCPS deems desirable. By submitting their offers, bidders certify they understand these prohibitions, and if awarded a contract as a result of this solicitation, they will comply. They also understand that a violation of these prohibitions are breach of contract and can result in default action being taken by PCPS.
- R. Assignment of Contract: The resulting contract shall not be assignable in whole or in part without the written consent of PCPS.
- S. Default: In case of failure to deliver goods or services in accordance with the contract terms and conditions, PCPS, after due oral or written notice, may procure them from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the PCPS may have.
- T. Cancellation of Contract: PCPS reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon thirty (30) days written notice to the Contractor. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.
- U. Changes to the Contract: Changes can be made to the contract in any of the following ways:
1. The parties may agree in writing to modify the scope of the contract. An increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the contract.
 2. PCPS may order changes within the general scope of the contract at any time by written notice to the contractor. Changes within the scope of the contract include, but are not limited to, things such as services to be performed, the method of packing or shipment, and the place of delivery or installation. The contractor shall comply with the notice upon receipt. The contractor shall be compensated for any additional costs incurred as the result of such order and shall give PCPS a credit for any savings. Said compensation shall be determined by one of the following methods:
 - a. By mutual agreement between the parties in writing; or
 - b. By agreeing upon a unit price or using a unit price set forth in the contract, if the work to be done can be expressed in units, and the contractor accounts for the number of units of work performed, subject to PCPS's right to audit the contractor's records and/or to determine the correct number of units independently; or
 - c. By ordering the contractor to proceed with the work and keep a record of all costs incurred and savings realized. A markup for overhead and profit may be allowed if provided by the contract. The same markup shall be used for determining a decrease in price as the result of savings realized. The contractor shall present PCPS with all vouchers and records of expenses incurred and savings realized. PCPS shall have the right to audit the records of the contractor as it deems necessary to determine costs or savings. Any claim for an adjustment in price under this provision must be asserted by written notice to PCPS within thirty (30) days from the date of receipt of the written order from PCPS. If the parties fail to agree on an amount of adjustment, the

question of an increase or decrease in the contract price or time for performance shall be resolved in accordance with the procedures for resolving disputes provided by the Disputes Clause of this contract or, if there is none, in accordance with the disputes provisions of Poquoson City Public Schools Purchasing Procedures. Neither the existence of a claim nor a dispute resolution process, litigation or any other provision of this contract shall excuse the contractor from promptly complying with the changes ordered by PCPS or with the performance of the contract generally.

V. Contractual Disputes: In accordance with § 2.2-4363 of the Code of Virginia, the Executive Director of Finance shall review and decide disputes and claims arising during the performance of the contract, in writing, within thirty (30) days of receipt of the dispute or claim. Contractual claims, whether for money or other relief, shall be submitted in writing no later than sixty (60) days after final payment; however, written notice of the Contractor's intention to file such claim shall have been given at the time of the occurrence of beginning of the work upon which the claim is based. The Contractor may not institute legal action prior to receipt of the decision on the claim by the Executive Director of Finance, unless that office fails to render such decision within thirty (30) days. The decision of the Executive Director of Finance shall be final and conclusive unless the Contractor, within six months of the date of the final decision on the claim, institutes legal action as provided in the Code of Virginia, § 2.2-4364.

W. Indemnification: Contractor and all subcontractors shall bear all loss, expense (including reasonable attorney's fees) and damage in connection with, and shall indemnify the Owner, its officers, employees and agents against and save them harmless from all claims, demands, and judgments made or recovered against them because of bodily injuries, including death at any time resulting therefrom, and/or because of damage to property, from any cause whatsoever, arising out of, incidental to, or in connection with the work, whether or not due to any act of his or their employees, servants or agents and whether or not due to any act of omission or commission, including negligence but excluding sole negligence, of the Owner, its officers, employees or agents. Compliance by the Contractor with the insurance provisions hereof shall not relieve Contractor from liability under this provision.

The Contractor guarantees to save the Owner, its agents, officers and employees harmless from liability of any nature or kind for use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, or articles or appliances furnished or used in the performance of the contract, or which the Contractor is not the patentee, assignee or licensee.

Should Contractor or subcontractors use any of Owner's equipment, tools, employees, or facilities, such will be gratuitous and Contractor shall release the Owner, its officers, employees or agents from and indemnify and save them harmless from and against any claims or personal injuries, including death, arising out of the use of any such equipment, tools, employees, or facilities, whether or not based upon the condition thereof or any alleged negligence in permitting the use thereof.

XI. SPECIAL TERMS AND CONDITIONS

A. Advertising: In the event a contract is awarded for supplies, equipment, or services resulting from this proposal, no indication of such sales or services to PCPS will be used in product literature or advertising.

B. Audit: The contractor shall retain all books, records, and other documents relative to this

contract for five (5) years after final payment or after all other pending matters are closed, whichever is longer. PCPS, its authorized agents, state auditors, the grantor of the funds to the Board, the Comptroller of Virginia or of the United States, or any of their duly authorized representatives shall have access to any such books, documents, papers and records of the Contractor for the purpose of making audits, examinations, excerpts or transcriptions.

- C. Best and Final Offer: At the conclusion of negotiations, the offeror(s) may be asked to submit in writing a Best and Final Offer (BAFO). After the BAFO is submitted, no further negotiations shall be conducted with the offeror(s). The offeror's proposal will be rescored to combine and include the information contained in the BAFO. The decision to award will be based on the final evaluation including the BAFO.
- D. Proposal Acceptance Period: Any proposal in response to this solicitation shall be valid for ninety (90) days. At the end of ninety days, the proposal may be withdrawn at the written request of the offeror. If the proposal is not withdrawn at that time, it remains in effect until an award is made or the solicitation is cancelled.
- E. Independent Contractor: The Contractor shall not be an employee of the Poquoson City Public Schools, but shall be legally considered as an Independent Contractor. Nothing in this agreement shall be construed as authority for the Contractor to make commitments, which shall bind PCPS or to otherwise act on behalf of PCPS, except as PCPS may expressly authorize in writing.
- F. Supremacy Clause: Notwithstanding any provision in the offeror's response to the contrary, the offeror agrees that the terms and conditions contained in the PCPS RFP shall prevail over contrary terms and/or conditions contained in the offeror's proposal.
- G. Final Decision: The offeror agrees that the decisions of PCPS are final and offeror shall hold the division, its directors, employees, consultants and those involved in this solicitation and selection, and the successful vendor(s) harmless. The submission of a proposal indicates adherence to these conditions
- H. Silence of Specifications: The apparent silence of these specifications and any supplemental specifications as to any detail or the omission from the specifications of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices and professional standards are to prevail and correct type, size and design are to be used. All interpretations of these specifications shall be made on the basis of this statement.
- I. Insurance: By signing and submitting a proposal under this solicitation, the offeror certifies that if awarded the contract, it will have the following minimum insurance coverage(s) at the time the contract is awarded. The offeror further certifies that the Contractor and any subcontractors will maintain these insurance coverage(s) during the entire term of the contract and that all insurance coverage(s) will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission. Note: Actual limits and aggregates may be increased or decreased for specific projects during negotiation or as PCPS assesses the amount of risk.
 - 1. The Contractor shall maintain the following insurance to protect it from claims that could arise from performance of the Obligations, including claims (i) under the Workmen's Compensation Act (ii) for personal injury, including death, and (iii) for damage to property, regardless of whether such claims arise out of Contractor's actions or inactions,

or those of Contractor's subcontractor or other persons directly or indirectly employed by either of them:

a. Workers' Compensation and Employer's Liability: Contractor shall procure and maintain Worker's Compensation and Employer's Liability Insurance covering all of its employees in conformance with the laws of any state, district or territory of the United States of America in which work towards meeting Contractor's Obligations are to be performed. Such insurance shall not have a limit of liability less than the following:

- (i) Bodily Injury by accident, \$500,000 for each accident;
- (ii) Bodily Injury by disease, \$500,000 policy limit;
- (iii) Bodily Injury by disease, \$500,000 for each employee.

b. Commercial General Liability: This coverage shall include contractual liability, underground hazard, explosion and collapse, hazard, property damage, independent contractor, and personal injury insurance in support of Section XI-X of this agreement entitled "Indemnification". This policy shall be endorsed to include PCPS as an additional insured during the Contract Period and shall state that this insurance is primary insurance as regards to any other insurance carried by PCPS. Contractor shall procure and maintain General Liability Insurance in an amount not less than:

- (i) \$1,000,000 for each occurrence involving bodily injury;
- (ii) \$1,000,000 for each occurrence involving property damage;
- (iii) \$2,000,000 aggregate limits.

c. Comprehensive Automobile Liability: Contractor shall procure and maintain Comprehensive Automobile Liability Insurance covering all automobiles, trucks, tractors, trailers, or other automobile equipment, whether owned, not owned, or hired by the Contractor, with the following limits:

- (i) \$1,000,000 for each occurrence involving personal injury;
- (ii) \$1,000,000 for each occurrence involving property damage;
- (iii) \$2,000,000 aggregate limits.

J. No Crimes Against Children: By submitting its proposal, and as a condition of contract award, the Contractor certifies compliance with Code of Virginia § 22.1-296.1 and the following applies:

1. The Contractor shall complete a criminal records background check, for all states, with the Central Criminal Records Exchange through the Virginia State Police, on the Contractor, Contractor's employees or other persons that will provide services under this contract. Contractor shall provide the Owner with this information.
2. The Contractor shall complete an abuse and neglect of children background check, for all states, through the Oasis System with Child Protective Services, on the Contractor, Contractor's employees or other persons that will provide services under this contract. Contractor shall provide the Owner with this information. No person shall be assigned by Contractor to perform work related to this contract who has a record indicating any history of child abuse or neglect.
3. The Contractor must have staff bonded against theft, in accordance with Virginia license requirements. The bonds shall be acceptable to the Owner in all respects.

4. The Contractor acknowledges that the contract requires the Contractor, Contractor's employees or other persons that will provide services under this contract to have direct contact with PCPS students. Therefore, Contractor hereby certifies that neither Contractor, Contractor's employees nor any person that will provide services during the contract who will have direct contact with students on school property during regular school hours or during school-sponsored activities have been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child.
 5. The Contractor understands that, pursuant to Code of Virginia § 22.1-296.1, making a materially false statement regarding offenses which are required to be included in the certification referenced above is a Class I misdemeanor and, upon conviction, the fact of such conviction shall be grounds for the revocation of the contract to provide such services and, when relevant, the revocation of any license required to provide such services. Poquoson City Public Schools shall not be liable for materially false statements regarding the certifications required under this Contract. The Contractor is responsible for ensuring that each of its employees, subcontractors, partners, representatives or any other persons who will be in direct contact with students have and shall maintain such certifications on file for the duration of the contract period.
 6. The Contractor shall execute and deliver to PCPS the Certification of No Crimes Against Children, attached hereto as Attachment C, with their bid/proposal and upon execution of a contract.
- K. Tobacco and Tobacco Products: The Poquoson City School Board has designated all of its buildings and grounds tobacco free areas. Smoking or use of tobacco products is forbidden at all times.

XII. ATTACHMENTS

The following is a list of attachments. Attachments A, B, C and D must be completed and submitted along with all pages of the Cover Sheet and Offeror's Proposal:

- Attachment A: Anti-Collusion Statement
- Attachment B: Debarment Statement
- Attachment C: Certification of No Crimes Against Children
- Attachment D: Vendor Information Form
- Attachment E: PCPS School and Roof Information
- Attachment F: Dominion Energy Invoices

ANTI-COLLUSION STATEMENT

In the preparation and submission of this bid on behalf of _____ (Contractor's Name), we did not either directly or indirectly enter into any combination or arrangement with any person, firm or corporation, or enter into any agreement, participate in any collusion, or otherwise take any action in the restraint of free competition in violation of the Sherman Anti-Trust Act, 15 USCS Sections 1 et seq., or the Conspiracy to Rig Bids to Government Statutes, Virginia Code Sections 59.1-69.6 through 59.1-69.9. The undersigned vendor hereby certifies that this agreement, or any claims resulting therefrom, is not the result of, or affected by, any act of collusion with, or any act of, another person or persons, firm or corporation engaged in the same line of business or commerce; and, that no person acting for, or employed by, the City of Poquoson has an interest in, or is concerned with, this proposal; and, that no person or persons, firm or corporation, other than the undersigned, have or are interested in this bid.

"...or otherwise take any action in the restraint of free competition in violation of the Sherman Antitrust Act, 15 USCS Sections 1 et seq.; the Virginia Antitrust Act, Virginia Code Sections 59.1-9.1 through 59.1-9.19; or the Conspiracy to Rig Bids to Government Statutes, Virginia Code Sections 59.1-69.6 through 59.1-69.9."

Contractor's Authorized Officer Signature: _____

Print Name: _____

Title: _____

Company Name: _____

Business Address: _____

Date: _____

DEBARMENT STATEMENT

I certify that the applicant firm is not currently debarred or otherwise declared ineligible by any public agency from bidding for furnishing materials, supplies or services. I further certify that no principal, officer or director of the applicant firm has been employed by or associated with any firm which is currently debarred or otherwise declared ineligible by any public agency from bidding for furnishing materials, supplies or services.

I certify that the applicant firm has never been debarred, or otherwise declared ineligible by any public agency from bidding or furnishing materials, supplies or services. I further certify that no principal, officer or director of the applicant firm has ever been employed by or associated with any firm which has ever been debarred or otherwise declared ineligible by any public agency from bidding for furnishing materials, supplies or services.

Contractor’s Authorized Officer Signature: _____

Print Name: _____

Title: _____

Company Name: _____

Business Address: _____

Date: _____

CERTIFICATION OF NO CRIMES AGAINST CHILDREN

I, _____, a duly authorized representative and officer of _____ (Contractor’s Name), in accordance with § 22.1-296.1 of the Code of Virginia, hereby certifies that the Contractor, Contractor’s employees, subcontractors, partners, representatives or any other persons that will provide services under this Contract to have direct contact with students (i) have not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child; and (ii) have not been convicted of a crime of moral turpitude. For the purposes of this certification, “direct contact with students” is defined as “being in the presence of students during regular school hours or during school sponsored activities.”

Contractor understands that, pursuant to Code of Virginia § 22.1-296.1, making a materially false statement regarding offenses which are required to be included in the certification referenced above is a Class I misdemeanor and, upon conviction, the fact of such conviction shall be grounds for the revocation of the contract to provide such services and, when relevant, the revocation of any license required to provide such services. Poquoson City Public Schools shall not be liable for materially false statements regarding the certifications required under this Contract. The Contractor is responsible for ensuring that each of its employees, subcontractors, partners, representatives or any other persons who will be in direct contact with students have and shall maintain such certifications on file for the duration of the contract period.

I do understand the above information and certify that the above statements are true.

Contractor’s Authorized Officer Signature: _____

Print Name: _____

Title: _____

Company Name: _____

Business Address: _____

Date: _____

**POQUOSON CITY PUBLIC SCHOOLS
VENDOR INFORMATION FORM**

The following vendor information is required with all RFP responses along with a completed and signed W-9 form (this form can be downloaded from <http://www.irs.gov/pub/irs-pdf/fw9.pdf>):

Ordering Address:

Legal Business Name: _____

D/B/A: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Email Address: _____

Tax ID#: _____ SCC#: _____

Remittance Address: Check box if same as above

Legal Business Name: _____

Address: _____

City, State, Zip: _____

Contact Information:




Name: _____

Title: _____

Phone: _____ Fax: _____

Email Address: _____

PCPS SCHOOL AND ROOF INFORMATION

<p style="text-align: center;">Poquoson Primary School</p>  <p style="text-align: center;">19 Odd Road Poquoson, VA</p>	<ul style="list-style-type: none"> • Built in 1989 • Square footage is 66,941 • Architectural Panel 9,985 sq ft • Asphalt BUR 56,956 sq ft
<p style="text-align: center;">Poquoson Elementary School</p>  <p style="text-align: center;">1033 Poquoson Avenue</p>	<ul style="list-style-type: none"> • Built in 2008 • Square footage is 72,291 • Roof is both metal and EPDM
<p style="text-align: center;">Poquoson Middle School 985 Poquoson Avenue Poquoson, VA</p>	<ul style="list-style-type: none"> • Currently under extensive modernization with an anticipated completion date of December 2022
<p style="text-align: center;">Poquoson High School</p>  <p style="text-align: center;">51 Odd Road Poquoson, VA</p>	<ul style="list-style-type: none"> • Built in 1975 with additions in 1979 (cafeteria) and 1996 (T-Section) • Square footage is 113,806 • Architectural Panels 1,500 sq ft • Modified BUR 112,306 sq ft

**Copies of Dominion Energy invoices have been provided by school
for the last 24 months.**